



EastMidlandsSharedServices

## **EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE**

**Date:** Monday, 7 December 2015

**Time:** 10.30 am

**Place:** LB31 - Loxley House, Station Street, Nottingham, NG2 3NG

**Members are requested to attend the above meeting on the date and at the time and place stated to transact the following business**

**Glen O'Connell**  
Corporate Director for Resilience  
Nottingham City Council

**Chris Tambini**  
Assistant Director Strategic Finance and  
Property  
Leicestershire County Council

**Constitutional Services Officer:** James Welbourn **Direct Dial:** 0115 8763288

### **AGENDA**

### **Pages**

- 1 APPOINTMENT OF CHAIR**  
To appoint the Chair of the Committee until 31 May 2017.
- 2 APPOINTMENT OF VICE-CHAIR**  
To appoint the Vice-Chair of the Committee until 31 May 2017.
- 3 MEMBERSHIP**  
To note the change in membership from Nottingham City Council.
- 4 APOLOGIES**
- 5 DECLARATIONS OF INTERESTS**
- 6 MINUTES**  
To confirm the minutes of the meeting dated 28 September 2015.

5 - 6

- 7 HR AND FINANCE SYSTEM OPTIONS APPRAISAL PRESENTATION**  
Presentation by Lucy Littlefair, Head of East Midlands Shared Service.
- 8 EXCLUSION OF THE PUBLIC**  
To consider excluding the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Act.
- 9 EXEMPT MINUTES** 7 - 10  
Of the meeting held 28 September 2015 (for confirmation).
- 10 EAST MIDLANDS SHARED SERVICES PERFORMANCE AND TRANSFORMATION PROGRAMME UPDATE** 11 - 36  
Joint report of:  
Glen O'Connell - Corporate Director for Resilience (Nottingham City Council)  
Chris Tambini - Assistant Director Strategic Finance and Property (Leicestershire County Council).
- 11 EAST MIDLANDS SHARED SERVICES 2015/16 BUDGET MONITORING AND 2016/17 - 2019/20 BUDGET** 37 - 48  
Joint report of:  
Glen O'Connell – Corporate Director for Resilience, Nottingham City Council  
Chris Tambini – Assistant Director of Strategic Finance and Property, Leicestershire County Council
- 12 EAST MIDLANDS SHARED SERVICES ORACLE / ICT 2015/16 BUDGET MONITORING AND 2016/17 - 2019/20 BUDGET** 49 - 56  
Joint report of:  
Glen O'Connell – Corporate Director for Resilience, Nottingham City Council  
Chris Tambini – Assistant Director of Strategic Finance and Property, Leicestershire County Council

**ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED**

**IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE CONSTITUTIONAL SERVICES OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING**

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT [WWW.NOTTINGHAMCITY.GOV.UK](http://WWW.NOTTINGHAMCITY.GOV.UK). INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.